

## **EXECUTIVE COMMITTEE LEADER'S**

# **FORWARD PLAN**

1st December 2010 to 31st March 2011

(published as at 15th November 2010)

This Plan gives details of items on which key decisions are likely to be taken in the coming four months by the Borough Council's Executive Committee.

(NB: There may be occasions when the Executive Committee may make recommendations to Council for a final decision. e.g. to approve a new policy or variation to the approved budget.)

This Plan gives details of items on which key decisions are likely to be taken by the Borough Council's Executive Committee, or full Council, in the coming four months.

#### "Key Decisions" are defined as:

- (a) ones which are likely:
  - i) to result in any variation to the approved Budget (capital and revenue) and Policy Framework for any service or function which requires the approval of the Council; or
  - ii) to result in expenditure or savings amounting in total to £50,000 or more.

(The above shall not apply in those cases where the Council or the Executive Committee have delegated authority to Officers to make decisions resulting in expenditure amounting to £50,000 or more under the terms of the delegation); OR

(b) ones which are likely to be significant in terms of their effects on a community or communities living or working in an area comprising one or more wards in the area of the Council even where there may not be any financial implications.

(In considering whether a decision is likely to be significant, the decision-maker will need to consider the strategic nature of the decision and whether the outcome will have an impact, for better or worse, on the amenity of the community or quality of the service provided by the Council to significant number of people living or working in the locality affected).

The Forward Plan is available for inspection free of charge at the Town Hall, Walter Stranz Square, Redditch, B98 8AH from:

9.00 am to 5.30 pm Mondays to Thursdays; and 9.00 am to 5.00 pm Fridays; or on the Council's website (www.redditchbc.gov.uk).

If you wish, you can see or obtain copies of any documents, detailed in the plan, provided they are not confidential, and be kept informed of any additional supporting documents as they become available. You can also arrange to have copies of additional supporting documents. Please ask the Town Hall receptionist to call one of the Committee Services Team on ext: 3269. There is a charge per side of A4. If you wish to make any representations they should be made in writing addressed to the Officer whose name is given as the contact for the relevant item.

The Executive Committee's meetings are normally held every three weeks at 7 pm on Wednesday evenings at the Town Hall. They are open to the public, except when confidential information is being discussed. The meeting date scheduled for each item is shown in the right hand column below. If you wish to attend for a particular matter, it is advisable to check with the Committee Services Team on (01527) 64252, ext: 3269 to make sure it is going ahead as planned. If you have any other queries, Committee Services Officers will be happy to advise you. The full Council meets in accordance with the attached Committee timetable. Meetings commence at 7.00pm.

#### **EXECUTIVE COMMITTEE MEMBERSHIP**

Councillor M Braley
Councillor J Brunner
Councillor B Clayton
Councillor G Hopkins
Councillor J Pearce
Councillor G Chance
Councillor M Hall
Councillor Debbie Taylor

Deputy Leader and Portfolio Holder for Corporate Management
Portfolio Holder for Community Safety & Regulatory Services
Portfolio Holder for Housing, Local Environment & Health
Portfolio Holder for Leisure & Tourism
Portfolio Holder for Planning, Regeneration, Economic Development & Transport

#### **CONSULTATION AND REPRESENTATIONS**

For **Key Decisions** the summary document appended to the Forward Plan sets out details of any proposed consultation process. Any person / organisation not listed who would like to be consulted or who wishes to make representations on the proposed decision are encouraged to get in touch with the relevant report author as soon as possible before the proposed date of the decision. Contact details are provided.

Alternatively you may write to the Head of Legal, Equalities and Democratic Services, The Town Hall, Walter Stranz Square, Redditch, B98 8AH or e-mail: denise.sunman@redditchbc.gov.uk

Item No.	Decision Taker	Expected Date of Decision	Original Expected Date of Decision	Proposed Decision	Type of decision (Key or Non-key)	Lead Councillor/ Portfolio Holder	Comments
1	Executive	2 Dec 2010	24 Nov 2010	Draft Core Strategy	Key	Councillor Jinny Pearce	Executive Committee to make recommendations to full Council. Delayed by Officers for further consultation.
2	Executive	2 Dec 2010	24 Nov 2010	Bromsgrove and Redditch Joint Core Strategies - Consultation Responses	Key	Councillor Jinny Pearce	Executive Committee to make recommendations to full Council. Delayed by Officers for further consultation.
3	Executive	2 Dec 2010	24 Nov 2010	Local Development Scheme - Update	Key	Councillor Jinny Pearce	Executive Committee to make recommendations to full Council. Delayed by Officers for further consultation.

Item No.	Decision Taker	Expected Date of Decision	Original Expected Date of Decision	Proposed Decision	Type of decision (Key or Non-key)	Lead Councillor/ Portfolio Holder	Comments
4	Executive	2 Dec 2010	18 Aug	Bereavement Services - New Cemetery Options	Key	Councillor Brandon Clayton	Executive Committee to make recommendations to full Council. Delayed by Officers for further consultation.
5	Executive	2 Dec 2010		Budget 2011/12 - Update	Non-key	Councillor Michael Braley	
6	Executive	2 Dec 2010		Quarterly Performance Monitoring - Quarter 2 - July to September 2010	Non-key	Councillor Michael Braley	
7	Executive	2 Dec 2010		Quarterly Budget Monitoring - Quarter 2 - July to September 2010	Non-key	Councillor Michael Braley	
8	Executive	2 Dec 2010		Quarterly Monitoring of Formal Complaints and Compliments - Quarter 2 - June to September 2010	Non-key	Councillor Michael Braley	

Item No.	Decision Taker	Expected Date of Decision	Original Expected Date of Decision	Proposed Decision	Type of decision (Key or Non-key)	Lead Councillor/ Portfolio Holder	Comments
9	Executive	2 Dec 2010		Quarterly Monitoring of the Benefits Service Improvement Plan - Quarter 2 - July to September 2010	Non-key	Councillor Michael Braley	
10	Executive	2 Dec 2010	24 Nov 2010	Grants Policy 2011/12	Key	Councillor Carole Gandy	Request by Officers to carry out further consultation.
11	Executive	2 Dec 2010	10 Nov 2010	Tenant Involvement Agreement	Key	Councillor Brandon Clayton	Further consultation with tenants required before finalisation of agreement.
12	Executive	2 Dec 2010		Fees and Charges 2011	Key	Councillor Michael Braley	
13	Executive	2 Dec 2010		Abbey Stadium - Disposal of Land	Key	Councillor Michael Braley	
14	Council	13 Dec 2010		Polling Stations - Review	Non-key	Councillor Michael Braley	

Item No.	Decision Taker	Expected Date of Decision	Original Expected Date of Decision	Proposed Decision	Type of decision (Key or Non-key)	Lead Councillor/ Portfolio Holder	Comments
15	Executive	12 Jan 2011		Core Strategy Evidence Base Documents - Playing Pitch Strategy and Transport Assessment	Key	Councillor Jinny Pearce	
16	Executive	12 Jan 2011		Customer Experience Strategy	Non-key	Councillor Michael Braley	
17	Executive	12 Jan 2011		Budget 2011/12 - Update	Non-key	Councillor Michael Braley	
18	Executive	12 Jan 2011		North Worcestershire Economic Development and Regeneration Service	Key	Councillor Jinny Pearce	
19	Executive	3 Feb 2011		Town Centre Landscape Improvements (including Church Green)	Key	Councillor Brandon Clayton	
20	Executive	3 Feb 2011		Bereavement Services - Use of Waste Heat from the Crematorium	Key	Councillor Brandon Clayton	

Item No.	Decision Taker	Expected Date of Decision	Original Expected Date of Decision	Proposed Decision	Type of decision (Key or Non-key)	Lead Councillor/ Portfolio Holder	Comments
21	Executive	17 Mar 2011		Redditch Housing Market and Viability Assessment	Key	Councillor Jinny Pearce	
22	Executive	17 Mar 2011		Quarterly Performance Monitoring - Quarter 3 - September to December 2010	Non-key	Councillor Michael Braley	
23	Executive	17 Mar 2011		Quarterly Budget Monitoring - Quarter 3 - September to December 2010	Non-key	Councillor Michael Braley	
24	Executive	17 Mar 2011		Quarterly Monitoring of Formal Complaints and Compliments - Quarter 3 - June to September 2010	Non-key	Councillor Michael Braley	
25	Executive	17 Mar 2011		Quarterly Monitoring of the Benefits Service Improvement Plan - Quarter 3 - September to December 2010	Non-key	Councillor Michael Braley	

## **KEY DECISION**

Proposed to be made by the Executive on **2 Dec 2010** 

LEAD MEMBER / PORTFOLIO HOLDER	ITEM	WARDS AFFECTED
Councillor Jinny Pearce	Draft Core Strategy	All Wards
DOCUMENTS TO BE COMSIDERED BY THE DECISION TAKER Background Papers: Report of the Head of Planning & Regeneration; Core Strategy Issues & Options May - June 2008; Preferred Draft Core Strategy October 2008 - 2009; Joint Consultation, Redditch Expansion Consultation Material February 2010 - March 2010  REPORT AUTHOR E Baker Acting Development Plans Manager	SUMMARY  To seek endorsement of the Draft Core Strategy for the purposes of public consultation.	REASONS FOR BEING ON THE FORWARD PLAN  Preparing a Core Strategy is a Council Priority
CONSULTATION DETAILS	Method of Consultation	Consultation Period or Dates
Members will be consulted through the Planning Advisory Panel (PAP), which are open to all Members.	Regular PAP meetings	Ongoing

DECISIONS TO BE MADE IN PARTNERSHIP WITH	
N/A	

## **KEY DECISION**

## Proposed to be made by the Executive on **2 Dec 2010**

LEAD MEMBER / PORTFOLIO HOLDER	ITEM	WARDS AFFECTED
Councillor Jinny Pearce	Bromsgrove and Redditch Joint Core Strategies - Consultation Responses	All Wards
DOCUMENTS TO BE COMSIDERED BY THE DECISION TAKER Report of the Head of Planning & Regeneration; Core Strategy Issues & Options May - June 2008; Preferred Draft Core Strategy October 2008 - May 2009; Joint Consultation, Redditch Expansion Consultation Material February 2010 - March 2010  REPORT AUTHOR E Baker Acting Development Plans Manager	SUMMARY  To seek endorsement of the responses to the joint consultation on the Bromsgrove and Redditch Joint Core Strategy.	REASONS FOR BEING ON THE FORWARD PLAN  Preparing a Core Strategy is a Council Priority
CONSULTATION DETAILS	Method of Consultation	Consultation Period or Dates
Members will be consulted through the Planning Advisory Panel (PAP) which is open to all Members.	Regular PAP meetings	Ongoing

Ī	DECISIONS TO BE MADE IN PARTNERSHIP WITH
	N/A

#### **KEY DECISION**

Proposed to be made by the Executive on **2 Dec 2010** 

LEAD MEMBER / PORTFOLIO HOLDER	ITEM	WARDS AFFECTED
Councillor Jinny Pearce	Local Development Scheme - Update	All Wards
DOCUMENTS TO BE COMSIDERED BY THE DECISION TAKER Report of the Head of Planning & Regeneration; Local Development Scheme No4 - July 2010  REPORT AUTHOR E Baker Acting Development Plans Manager	SUMMARY  To seek Members agreement on a revised Core Strategy work timetable.  To seek Members approval to abandon production of the Site Allocations Development Plan Document.	REASONS FOR BEING ON THE FORWARD PLAN  Preparing a Core Strategy is a Council Priority
CONSULTATION DETAILS  Members will be consulted through the Planning Advisory Panel (PAP) which is open to all Members.	Method of Consultation Regular PAP meetings.	Consultation Period or Dates

#### **KEY DECISION**

Proposed to be made by the Executive on **2 Dec 2010** 

LEAD MEMBER / PORTFOLIO HOLDER	ITEM	WARDS AFFECTED
Councillor Brandon Clayton	Bereavement Services - New Cemetery Options	(Various Wards)
DOCUMENTS TO BE COMSIDERED BY THE DECISION TAKER Report of the Head of Environmental Services; Feasibility study by Goldray Ltd  REPORT AUTHOR I Gregory Bereavement Services Manager	SUMMARY  To identify a new site, on which a cemetery can be established owned and managed by Redditch Borough Council and to agree funding for a feasibility study and the development of a timetable.	REASONS FOR BEING ON THE FORWARD PLAN  To seek Members approval for a feasibility study for the provision of a new cemetery.
CONSULTATION DETAILS Viability of site options.	Method of Consultation Discussion currently across departments.	Consultation Period or Dates Ongoing

DECISIONS TO BE MADE IN PARTNERSHIP WITH

## Proposed to be made by the Executive on **2 Dec 2010**

LEAD MEMBER / PORTFOLIO HOLDER	ITEM	WARDS AFFECTED
Councillor Carole Gandy	Grants Policy 2011/12	(No Specific Ward Relevance)
DOCUMENTS TO BE COMSIDERED BY THE DECISION TAKER Report of the Head of Community Services  REPORT AUTHOR D Hancox Voluntary Sector Grants Co-ordinator	SUMMARY  Opening of the 2011/12 Grants Scheme. The allocation of percentages of funding Thematic areas for consideration.	REASONS FOR BEING ON THE FORWARD PLAN  Setting parameters within grants policy and target specific themes for aligning the grants scheme to Redditch Borough Council's overarching priorities and deliverable for 2011/12.
CONSULTATION DETAILS	Method of Consultation	Consultation Period or Dates
Grants Panel; Chair of Overview and Scrutiny Committee.	Meetings.	3rd September 2010

DECISIONS TO BE MADE IN PARTNERSHIP WITH

#### **KEY DECISION**

Proposed to be made by the Executive on **2 Dec 2010** 

LEAD MEMBER / PORTFOLIO HOLDER	ITEM	WARDS AFFECTED
Councillor Brandon Clayton	Tenant Involvement Agreement	All Wards
DOCUMENTS TO BE COMSIDERED BY THE DECISION TAKER Report of the Head of Housing  REPORT AUTHOR J Bough Housing Services Manager	SUMMARY  The Tenant Involvement Agreement will replace the existing Tenant Participation Compact which is an agreement with RBC and our tenants. The agreement is to give all tenants of council housing a chance to be involved in how housing services are delivered. This is part of our Tenant Involvement Strategy action plan.	REASONS FOR BEING ON THE FORWARD PLAN  To ask Members approval to implement the new Tenant Involvement Agreement as part of the Tenant Involvement Strategy Action Plan approved by Members in December 2009.
CONSULTATION DETAILS	Method of Consultation	Consultation Period or Dates
Tenants.	Borough Tenants Panel Tenants Groups	August / September 2010

DECISIONS TO BE MADE IN PARTNERSHIP WITH

Proposed to be made by the Executive on **2 Dec 2010** 

LEAD MEMBER / PORTFOLIO HOLDER	ITEM	WARDS AFFECTED
Councillor Michael Braley	Fees and Charges 2011	All Wards
DOCUMENTS TO BE COMSIDERED BY THE DECISION TAKER Report of the Financial Services Manager in conjunction with service managers.  REPORT AUTHOR S Morgan, Financial Services Manager	SUMMARY  Members are requested to recommend to Council the approval of a range of increases to fees and charges to be implemented from 1st January 2011, or as soon as reasonably practicable thereafter.	REASONS FOR BEING ON THE FORWARD PLAN  Members are required tio approve any increas in fees and charges other than those delegated to individual officers.
CONSULTATION DETAILS	Method of Consultation Not applicable.	Consultation Period or Dates

Proposed to be made by the Executive on **2 Dec 2010** 

LEAD MEMBER / PORTFOLIO HOLDER	ITEM	WARDS AFFECTED
Councillor Michael Braley	Abbey Stadium - Disposal of Land	(Abbey Ward)
DOCUMENTS TO BE COMSIDERED BY THE DECISION TAKER Report and plan of site prepared by the Head of Finance and Resources.  REPORT AUTHOR T Kristunas, Head of Finance and Resources	SUMMARY  Members are requested to formally declare the land known as the 'Tear Drop' as surplus to requirements and note the value of the bid received from a prospective purchaser.	REASONS FOR BEING ON THE FORWARD PLAN  The disposal of land or property requires the approval of the Executive Committee.
CONSULTATION DETAILS  Not applicable.	Method of Consultation Not applicable.	Consultation Period or Dates

## **KEY DECISION**

# Proposed to be made by the Executive on 12 Jan 2011

LEAD MEMBER / PORTFOLIO HOLDER	ITEM	WARDS AFFECTED
Councillor Jinny Pearce	Core Strategy Evidence Base Documents - Playing Pitch Strategy and Transport Assessment	All Wards
DOCUMENTS TO BE COMSIDERED BY THE DECISION TAKER Playing Pitch Strategy for Redditch Borough Council; Transport Assessment  REPORT AUTHOR	SUMMARY  To seek endorsement of Core Strategy Evidence Base Documents incorporating:  Playing Pitch Strategy for Redditch Borough.	REASONS FOR BEING ON THE FORWARD PLAN  These documents form an important part of the evidence base informing the Core Strategy and its policies. The Core Strategy is a
A Baldwin Planning Assistant	Transport Assessment	Council priority.
CONSULTATION DETAILS	Method of Consultation	Consultation Period or Dates
Members will be consulted through the Planning Advisory Panel (PAP) which is open to all Members.	PAP meetings.	Ongoing

DECISIONS TO BE MADE IN PARTNERSHIP WITH	
N/A	

#### **KEY DECISION**

## Proposed to be made by the Executive on 12 Jan 2011

LEAD MEMBER / PORTFOLIO HOLDER	ITEM	WARDS AFFECTED
Councillor Jinny Pearce	North Worcestershire Economic Development and Regeneration Service	All Wards
DOCUMENTS TO BE COMSIDERED BY THE DECISION TAKER Committee Report  REPORT AUTHOR J Staniland, Exec Director - Planning & Regeneration, Regulatory and Housing Services	SUMMARY  The report builds upon the review of Economic Development and Regeneration arrangements carried out by Inspira Consulting Ltd and makes recommendations regarding the creation of a shared service across North Worcestershire.	REASONS FOR BEING ON THE FORWARD PLAN  Enterprising Community is a Council priority. The decision will impact on the way the service is delivered across North Worcestershire.
CONSULTATION DETAILS	Method of Consultation	Consultation Period or Dates
Initial consultation carried with Members, staff and stakeholders by Inspira Consulting.	E-mails, meetings with stakeholders, face to face interviews, formal meetings with staff and	Inspira Consulting - Autumn / Winter 2009-10
and stakeholders by mapira consulting.	Unions and newsletters.	Subsequent ongoing discussions / consultation with staff and Unions.

DECISIONS	$M \times D =$	INI D/		EDCHI	D WITH
DECISIONS	IVIADE		<b>√</b>		_ ^ ^ 1

Bromsgrove District Council Wyre Forest District Council

#### **KEY DECISION**

## Proposed to be made by the Executive on **3 Feb 2011**

LEAD MEMBER / PORTFOLIO HOLDER	ITEM	WARDS AFFECTED
Councillor Brandon Clayton	Town Centre Landscape Improvements (including Church Green)	(Abbey Ward)
DOCUMENTS TO BE COMSIDERED BY THE DECISION TAKER Background Papers: none specified  REPORT AUTHOR C Walker, L Hadley Landscape and Countryside Services Manager, Planning Officer	SUMMARY  To consider a report detailing proposed options for Town Centre Landscape Improvements (including Church Green).  (Key Decision)	REASONS FOR BEING ON THE FORWARD PLAN
CONSULTATION DETAILS	Method of Consultation Relevant Officers.	Consultation Period or Dates

## Proposed to be made by the Executive on **3 Feb 2011**

LEAD MEMBER / PORTFOLIO HOLDER	ITEM	WARDS AFFECTED
Councillor Brandon Clayton	Bereavement Services - Use of Waste Heat from the Crematorium	(Abbey Ward)
DOCUMENTS TO BE COMSIDERED BY THE DECISION TAKER Report of the Head of Environmental Services  REPORT AUTHOR G Revans, Head of Environmental Services Head of Environment	SUMMARY  To provide relevant technical and financial information to allow Members to make an informed decision on whether the waste heat generated as part of the flue gas cleaning process should be used to assist with the heating of the swimming pool at the Abbey Stadium.	REASONS FOR BEING ON THE FORWARD PLAN  To enable the Executive Committee to make a decision
CONSULTATION DETAILS	Method of Consultation	Consultation Period or Dates
Meetings with contractors and consultants.	Discussion, currently across departments and with project consultants.	Ongoing

DECISIONS TO BE MADE IN PARTNERSHIP WITH

Abbey Stadium Developers and Project Leaders

#### **KEY DECISION**

# Proposed to be made by the Executive on **17 Mar 2011**

LEAD MEMBER / PORTFOLIO HOLDER	ITEM	WARDS AFFECTED
Councillor Jinny Pearce	Redditch Housing Market and Viability Assessment	(No Specific Ward Relevance)
DOCUMENTS TO BE COMSIDERED BY THE DECISION TAKER Background Papers: none specified  REPORT AUTHOR A Grimmett Planning Officer	SUMMARY  To obtain approval to consult with key stakeholders on the Draft Redditch Housing Market and Viability Assessment.  (Key Decision)	REASONS FOR BEING ON THE FORWARD PLAN
CONSULTATION DETAILS	Method of Consultation Planning Advisory Panel, Key Stakeholders	Consultation Period or Dates

DECISIONS TO BE MADE IN PARTNERSHIP WITH			
DECISIONS TO BE MADE IN PARTNERSHIP WITH			 _ \
	ALL HOLL MIC	<i>                                    </i>	1) \ \ \ \ \   1   1   1   1   1   1   1
	<b>ルーじ リンバ カガン</b>		- ***